



TRADEMARK EMPLOYMENT POLICIES

TradeMark Nitrogen Corp. (TradeMark) is an “employment at will” employer. This means an employee has the right to terminate his or her employment at any time, while affording the company the same right.

The Management of TradeMark believes the following:

1. All qualified persons are entitled to equal employment opportunities consistent with federal, state and municipal equal-opportunity laws.
2. Any unwelcome verbal or physical sexual advance, request for sexual favors, or any other similar activity constitutes a serious violation of our policy and will not be tolerated.
3. A drug-free workplace is essential to our company's operation. Therefore, all applicants will undergo screening as part of our hiring process. Where there is reasonable suspicion of substance abuse, active employees may also be required to submit to drug and/or alcohol testing.

TradeMark firmly believes in the policies stated above. An applicant having concerns about any of them may prefer to consider whether or not to complete this application.

This application will remain active for three months or until the position is filled, whichever occurs first; thereafter, a new application will need to be completed. Complete and satisfactory verification of all information is a condition of employment.

APPLICANT INFORMATION

Last Name		First		M.I.	Date	
Street Address				Apartment/Unit #		
City			State			ZIP
Phone			E-mail Address			
Date Available			Social Security No.			Desired Salary
Position Applied for						
Job Status Desired	Full-Time <input type="checkbox"/>	Part-Time <input type="checkbox"/>	Will you work overtime if asked?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been employed by TradeMark before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Have you filed an application with TradeMark before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?			
Are any of your relatives employed by TradeMark?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	How were you referred?			
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			

EDUCATION

High School		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College			Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
Other			Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	

REFERENCES (PLEASE LIST THREE PROFESSIONAL REFERENCES.)

Full Name		Relationship		Phone	
Address					
Full Name		Relationship		Phone	
Address					
Full Name		Relationship		Phone	
Address					

PREVIOUS EMPLOYMENT

Company			Phone		
Address			Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Company			Phone		
Address			Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Company			Phone		
Address			Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					

DISCLAIMER AND SIGNATURE

I certify that my answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this employment application as may be necessary in arriving at an employment decision. I also authorize the references listed in this application to give you any and all information concerning previous employment, including any pertinent information they may have, personal or otherwise. I hereby release all former employers and all other parties from liability for any damage that may result in from furnishing that information to TradeMark Nitrogen Corp.

I understand that this application is not, nor is it intended to be a contract for employment. I understand that false or misleading information given in my application or interview(s) may result in non-hiring or in discharge in the event of employment. I understand, also, in the event of employment, that I am required to abide by all rules and policies of TradeMark Nitrogen Corp.

Signature

Date